

## Marketplace Retail Assistant Manager

Big Beat Dallas takes pride in being the premier live entertainment destination in our community. We create memorable experiences through world class service, food, beverage, shopping and entertainment.

This is a full-time position which will require days, nights, weekends and holidays. This position requires approximately 40 hours per week. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

*This position is non-exempt and will report directly to the Marketplace Retail Manager.*

### **Job Responsibilities**

The responsibilities of the Marketplace Retail Assistant Manager include but are not limited to:

- Meets and exceeds company set goals and key performance indicators
- Supervise and guide all staff towards maximum performance
- Facilitate the business of the Farmer's Market, Coffee Shop, Outdoor Bar Operations, Plaza Retail Kiosks
- Training, Scheduling and Managing Marketplace Staff
- Cash Handling, Reconciling Financials, etc....
- Compliance with loss prevention standards, inventory, and basic operating procedures

This position will also provide guests with accurate information regarding the restaurants and other Big Beat Dallas operations. The essential hospitality standards must be used at all times: Enthusiastically recognize guests, 10/5 eye contact, smile, speak first, engage in polite conversation. This position requires the ability to maintain composure while multi-tasking or during times of high business volume.

### **Required Knowledge, Skills and Abilities**

Applicants for the Marketplace Assistant Manager position will meet the minimum requirements listed below:

- Represent Big Beat Dallas' core values of Respect, Integrity, Courage, Excellence, and Teamwork
- 1-3 years retail experience in a supervisor or management role, food and beverage experience a plus
- Lead and set the example of superior customer service
- Food Handlers Card
- Support All Management Systems and Tools
- Excellent Communication Skills.
- Uncompromising Commitment to Food Safety and Sanitation
- Ability to analyze financials, with strong P & L skills
- Passion for Hospitality, Live Entertainment, Food and Beverage
- CPR and First- Aid Certified
- Occasional pushing, pulling, lifting or carrying up to 50 lbs. independently and safely
- Occasional ascending or descending ladders, stairs and ramps
- Constant computer and/or POS usage.

*Each team member, hourly and salary will be required to be in compliance with and updated with all employment policies. We are committed to hiring individuals that support the brands and are aligned with our business objectives.*